

This information is collected in accordance with the *Business Corporations Act*. It is required to update an extra-provincial corporation's name for the purpose of maintaining accurate records. Collection is authorized under s. 33(a) of the *Freedom of Information and Protection of Privacy Act*. Questions about the collection can be directed to Service Alberta Contact Centre staff at [cr@gov.ab.ca](mailto:cr@gov.ab.ca) or 780-427-7013 (toll-free 310-0000 within Alberta).

1. Legal Name of Corporation in the Home Jurisdiction

2. Corporate Access Number

--	--

3. The corporation: (check the appropriate box)

(a)  has adopted the following assumed name for use in Alberta

OR

(b)  has changed its assumed name from

to

OR

(c)  has cancelled the following assumed name

The corporation will now use its legal name

in Alberta.

4. Authorized Representative/Authorized Signing Authority for the Corporation

\_\_\_\_\_  
Last Name, First Name, Middle Name (optional)

\_\_\_\_\_  
Relationship to Corporation

\_\_\_\_\_  
Telephone Number (optional)

\_\_\_\_\_  
Email Address (optional)

\_\_\_\_\_  
Date of submission (yyyy-mm-dd)

\_\_\_\_\_  
Signature

# Notice of Extra-Provincial Corporation Adoption / Change / Cancellation of Assumed Name

*BUSINESS CORPORATIONS ACT*

## INSTRUCTIONS

Use this form to collect information to submit to an authorized [Corporate Registry Provider](#). The information will be filed with the Registrar of Corporations in accordance with the *Business Corporations Act*.

- Item 1. Enter the full legal name of the corporation as it is now registered in the home jurisdiction.
- Item 2. Enter the Alberta corporate access number, if one has been assigned. It is printed at the top of the:
- Certificate of Registration.
  - Certificate of Assumed Name.
- Item 3. Check (a) if the corporation is adopting an assumed name for use in Alberta.
- Enter the new assumed name.

### OR

- Check (b) if the corporation is changing the assumed name it uses in Alberta.
- Enter both the current and the new assumed name.

### OR

- Check (c) if the corporation is cancelling its assumed name and will begin using its legal name, i.e. the corporation name in its home jurisdiction.
- Enter the assumed name that is to be cancelled.

- Item 4.
- Enter the first and last name of the authorized individual. The middle name is optional.
  - Select the appropriate relationship to the corporation.
  - Enter the telephone number of the signing authority.
  - Enter the email address of the signing authority.
  - Enter the date of submission.
  - Ensure the form is signed.

### This notice must be submitted with the following:

- In the case of a **new or changed assumed name** (checkbox 3(a) or 3(b)):
  - An Alberta Corporate Name Report from the NUANS database.
  - Notification why the corporation's legal (home) name will not be used in Alberta; e.g. a letter describing the conflicting corporation name(s) in Alberta or an additional Alberta Corporate Name Report for the home name showing conflicting corporation name(s).
  - Corporate Name Reports may be omitted when a new assumed name consists of the name of the home jurisdiction, home jurisdiction registration number of the corporation, and a legal element such as 'Limited' or 'Corporation'.
- In the case of a **cancelled assumed name** (checkbox 3(c)):
  - An Alberta Corporate Name Report for the legal (home) name of the corporation.
  - Corporate Name Reports must not be dated more than 90 days before this notice is submitted for registration.
  - Corporate Name Reports may be omitted when the legal name of the corporation in the home jurisdiction has been changed to a number name assigned by the Registrar of the home jurisdiction, e.g. 33434343 Ontario Inc.

**Note: The authorized representative of the corporation must present their identification to the Corporate Registry service provider in order to register this information.**